

COMMUNITY-ENGAGED and SERVICE-LEARNING COURSE GRANTS TIP SHEET

Be sure your course is a community-engaged/service-learning course.

Your course should have a clearly defined engagement or service component that directly relates to learning goals and has a structured reflection component. Internships and courses where service is optional will most likely not qualify. Consult the OSL website for more information. These courses can be delivered remotely!



Prepare a complete proposal and C-E/S-L Course Grant Application Form.

Applications should be submitted as a single PDF document and include the proposal, an application form, and a statement of support from a community partner. Please do not submit documents via campus mail or submit multiple files. Use the checklist on the Application Form to ensure you are providing all requested documentation.

The Office of Service-Learning can provide feedback and answer questions about applications prior to the deadline. Contact slearning@osu.edu.

Include information on the academic aspect of your course as well as the community-engaged component.

A basic draft syllabus and course name is preferred, but if that is not available, be sure to include any information we can use to evaluate your course content. Refer to the GE course forms and expected learning outcomes if you intend to submit your C-E/S-L course for inclusion in the GE.

Begin working with your community partner before applying.

Funding will be prioritized for proposals that show an established relationship with a community partner committed to participating in course activities. Work with them to create your proposal, and include goals that are mutually beneficial.

Think about how the Course Design Institute will benefit your course.

The CDI will provide you with tools, time, and support to develop service-learning as an essential part of your course. How can it help you create a new course or make an existing course even better?

Request funding for sustainable efforts.

We are seeking to fund sustainable community engagement experiences that have departmental support and the potential to build community for years to come. Including evidence of course sustainability will make for a stronger proposal.

**PROPOSALS DUE
JANUARY 21, 2024, TO
SLEARNING@OSU.EDU**